



PORTALS SOFT ADMIN

This document contains information about the Soft admin functionality in TRIMIT Portals 2018

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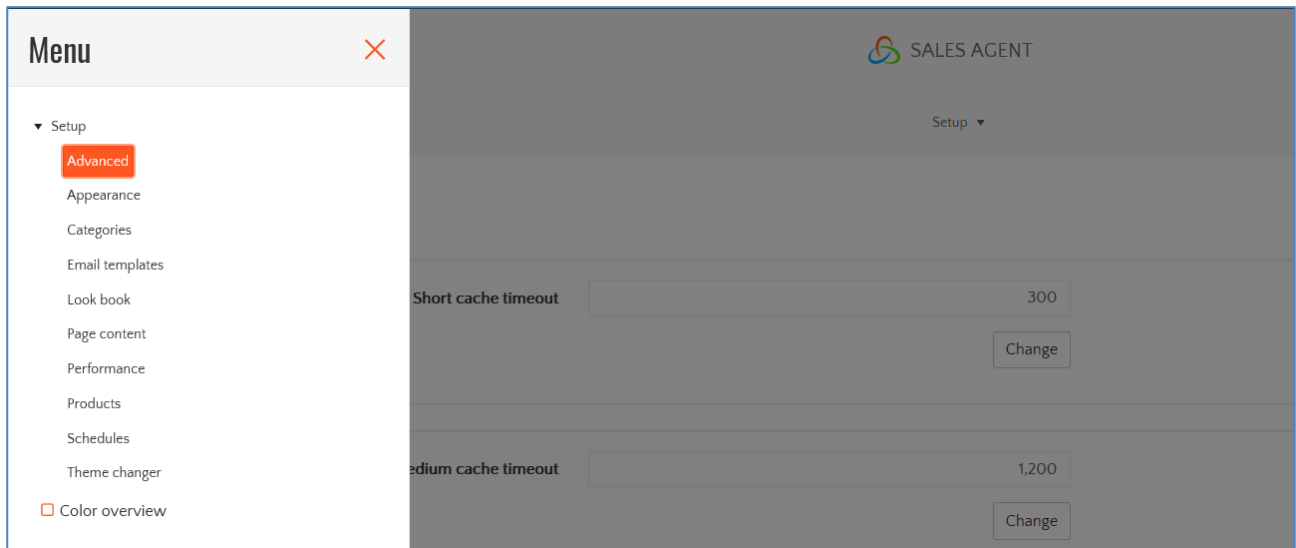
INTRODUCTION

The TRIMIT Portals **Soft Administration** permits user, who is a member of the Administrators user group, to administer common visual and functional settings for TRIMIT B2B Webshop and SA portal. It does so by exposing a set of system variables, which provide easy access to a number of common tasks, i.e. layout, skinning, image dimensions, banners, logos, etc.

The functionality described is the functionality in **TRIMIT 2018 W1**

The pictures in this White Paper are based on the demo database for **TRIMIT 2018 W1** (based on Microsoft Dynamics NAV 2018) in the demo company **CRONUS TRIMIT W1 Ltd.** (based on CRONUS International Ltd. from Microsoft Dynamics NAV 2018).

The **soft admin** page (section Advanced) on Sales Agent Portal:



The soft admin in SA portal and B2B Webshop have mainly the same settings though some areas are different. The description of the soft admin areas and fields is shown below.

ADVANCED

SHORT CACHE TIMEOUT

Duration of short cache in seconds

MEDIUM CACHE TIMEOUT

Duration of medium cache in seconds

LONG CACHE TIMEOUT

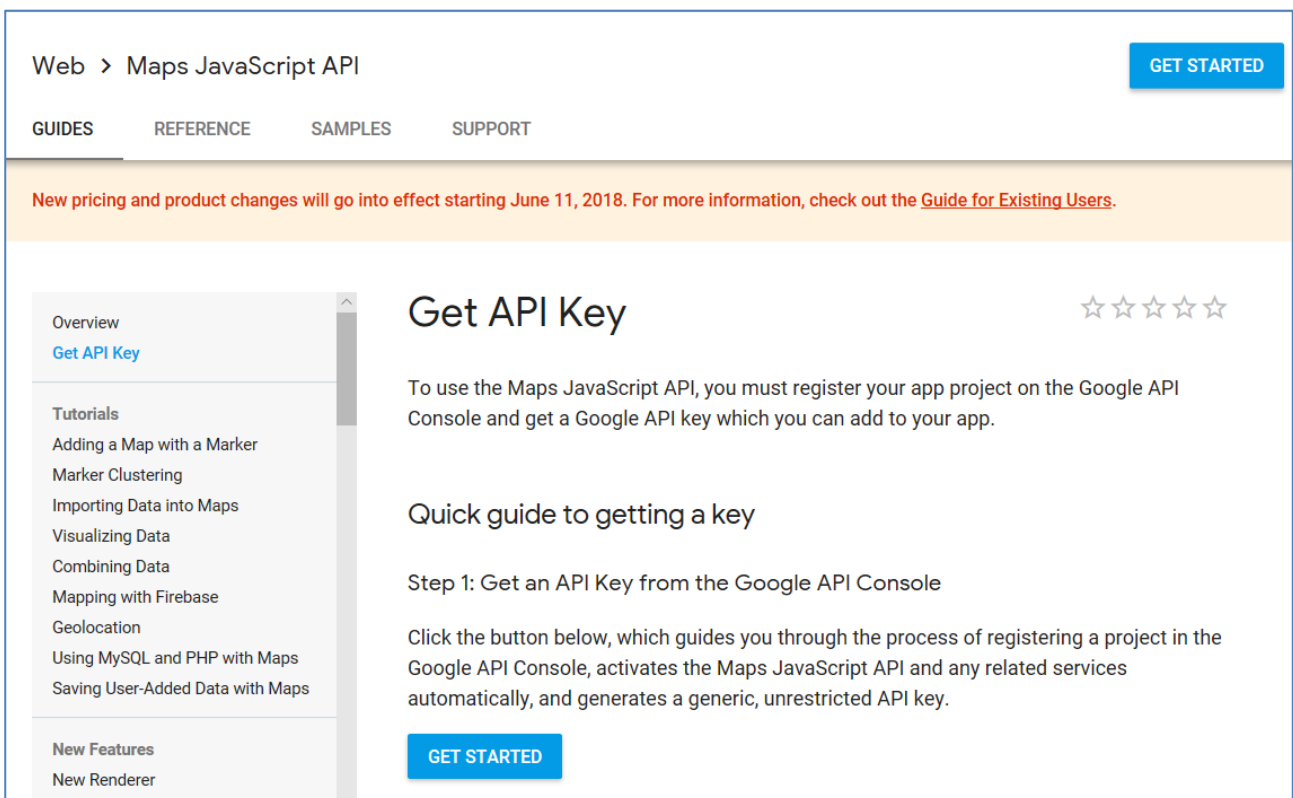
Duration of long cache in seconds

GOOGLE MAPS API KEY (NOT IN B2B)

Enter a Google maps key in this field. This key is needed in order to use Google maps for displaying a Customer Location. The Google maps key can be obtained at

<https://developers.google.com/maps/documentation/javascript/get-api-key>

You need to have a Google account in order to obtain the key. The procedure from Google site:



Follow the instructions on the page. This may take several minutes before Google maps can be used on portals.

In order to be able to use Google maps on portals in Google Chrome it is required to use the secure communication protocol "https://".

CLEAR CATEGORY ITEMS CACHE

Clear the cache of category items

APPEARANCE

SHOW LOGO

Show Company Logo. Available options are *Logo and text*, *Logo only*, *Text only* and *None*. The logo image file should be placed at */Custom/Media/Images/Logo.png*

USE CUSTOM FONT

Select whether or not to use customer font. More information is available under ***More information***

CUSTOM STYLE SHEET

Create a name for your Custom Style Sheet (without “.css” suffix and to be placed within */Custom/Portals/css/folder*)

CHOOSE TELERIK SKIN

Change Telerik skin (used in i.e. loading panel, datetime pickers, window dialogs). Choose from the options available

CHOOSE JQUERY SKIN

Change jQuery Skin (used in i.e. autocomplete, dialogs). Choose from the options available

FAVICON ORIGIN

Determines a favicon file location: Client or Custom folders. Client is a default folder whereas if customer updates the favicon then it is placed in Custom folder. This also guaranties that during the Portals update it is not overwritten (in Client folder)

ORDER TYPE APPEARANCE (NOT IN B2B)

Choose which way you want the Order Type selection to appear. Normal or more compact (one column for Order Types and one for Order Templates)

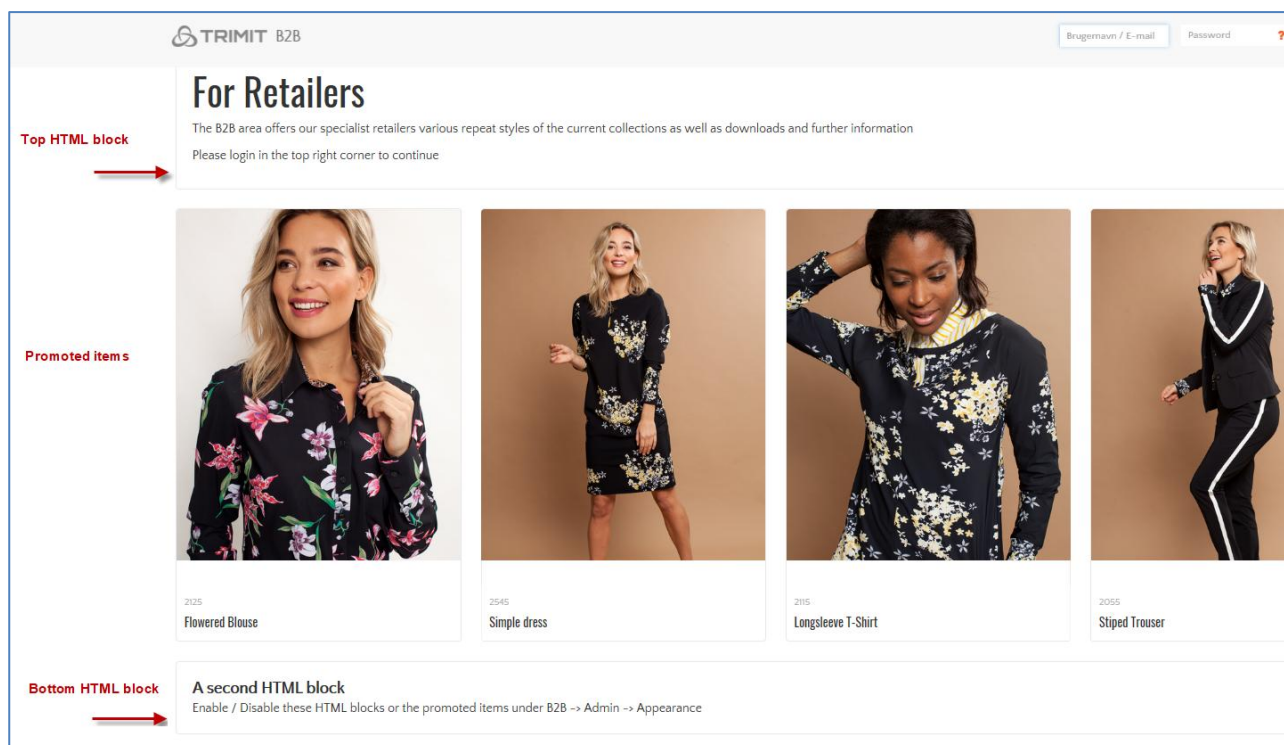
HIDE BASKET SUB LINE IMAGES

Select whether to hide basket subline images

SHOW “SIGN UP” BUTTON ON LOGIN PAGE

B2B. Choose whether to show a sign-up link on the B2B login page

CUSTOMIZE LOGIN PAGE



SHOW TOP HTML BLOCK

Choose whether to show the top HTML block on B2B login page

SHOW BOTTOM HTML BLOCK

Choose whether to show the bottom HTML block on B2B login page

SHOW PROMOTED ITEMS (UP TO 6)

Choose whether to show promoted items on B2B login page. This depends on the promoted items placement setup, in this case it should be equal to *loginPage*.

CATEGORIES

CATEGORY IMAGE WIDTH

This option adjusts a product image Width within a Category list.

Press **Change** after adjustment

CATEGORY IMAGE HEIGHT

This option adjusts a product image Height within a Category list.

Press **Change** after adjustment

ITEMS PER CATEGORY PAGE

Specify the number of product images per each page in the Category.

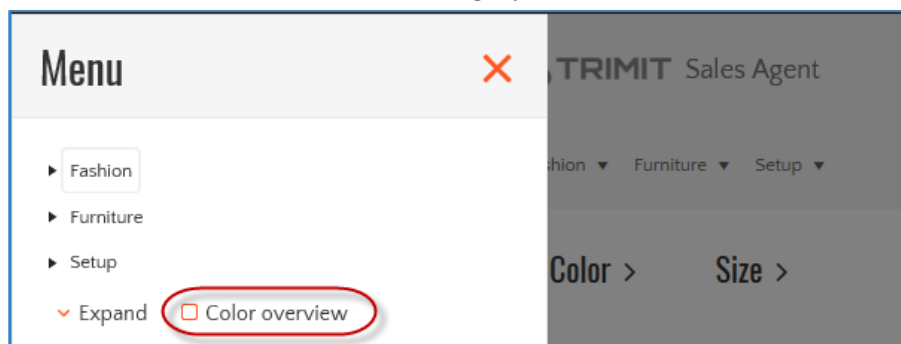
Press **Change** after adjustment.

PORTAL CODE PARAMETER

If portal uses delivery period codes functionality, then this value has to be set to ***“select-period-code”***.

CAN USER CHANGE OVERVIEW MODE (MASTER/COLOR)

Available options *Yes* and *No* – if set to *Yes* then **Color Overview** link will be shown in category overview side menu (this is for non-admin users and only per user session). Clicking this link activates the mode where all the product color variants will be displayed on category overview page. If set to *No* then the Color overview link will be hidden in the category overview side menu.



DEFAULT OVERVIEW MODE

available options *Master* and *Color*. If set to *Color* then color variant view mode will be activated, i.e. the product color variants will be displayed on the category overview page. When set to *Master* then master view mode will be activated, i.e. masters will be displayed on the category overview page.

EMAIL TEMPLATES

Here it is possible to access the following E-Mail Templates: *UserCreatedNotifyUser* and *UserPasswordMail*. The short description can be found on the page. Read more about E-Mail Templates in a separate document ***White Paper – TRIMIT B2C Soft Admin***.

HOME

SHOW CATEGORIES (B2B ONLY)

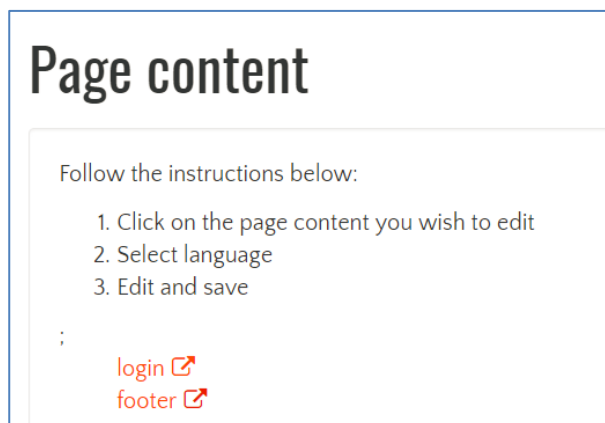
Select whether to show Category images on the home page

LOOK BOOK

Description of the fields can be found in ***White Paper – TRIMIT Portals Look Book***.

PAGE CONTENT

Here it is possible to adjust content of the login page and footer content. Short instruction can be found on the page.



Another way to adjust the login page on SA Portal or B2B Webshop is to do the following:
Go to *admin/b2b/system pages/content/login* and here it is possible to do the customizations.
This is because you cannot edit login page without logging in.

PERFORMANCE

Select or deselect portals features in order to improve the web site performance. Available choices are:

- **Use tagging** – if set to FALSE then system will not be checking for the image tags e.g. B2B, B2C, SA etc. This means that all available product images will be shown on all portals disregarding the image tags.
- **Use collections** – if set to FALSE then the system will not be checking for the collection master and variant images even if this is set and uploaded in PIR
- **Show look book** - if set to FALSE then the system will not be checking and displaying look book images on product overview pages (when master image replaced by look image on mouse cursor hover)

PRODUCTS

AVAILABILITY THRESHOLD

Set Availability Threshold to be shown on **product details** page. If customer does not wish to show the entire stock (on i.e. a matrix) can instead show i.e. *50+* or *100+*, depending on the soft admin value, which has been set. In the absence of a value, then show full availability as normal.

If this value is different from zero it will be used. If the current stock is lower or equal to this quantity, the current stock will be displayed. If the current stock is higher than this quantity, then the number followed by a "+" will be shown instead.

LOW/HIGH MARKER QTY

Availability indicator in matrix cells. E.g. if this value is set to 20 then if variant availability is more than 20 it will be marked with green, if variant availability lays between 0 and 20 then cell will be marked with orange and if variant availability is 0 then cell will be marked with red.

Product 21550101 available 0

On		XS	S	M	L	XL	XXL
White 01	0	0	<20			>=20	
Lime 30	0						

MAX. IMAGE WIDTH

Width of the Item image on the **product details** page

MAX. IMAGE HEIGHT

Height of the Item image on the **product details** page

MATRIX HEIGHT

Overall product matrix height

MATRIX CELL WIDTH

Width of the size variant cell area in the product matrix

MATRIX CELL HEIGHT

Height of the size variant cell area in the product matrix

MATRIX Y AXIS WIDTH

Width of Product matrix y-axis (color variant)

MATRIX X AXIS HEIGHT

Height of Product matrix x-axis (matrix header)

SHOW MATRIX ROW TOTALS

Display Product matrix row totals

MATRIX ROW TOTALS WIDTH

Width of Matrix Row Totals

SHOW ACCESSORIES

Select whether to show Item Accessories

SHOW ALTERNATIVES

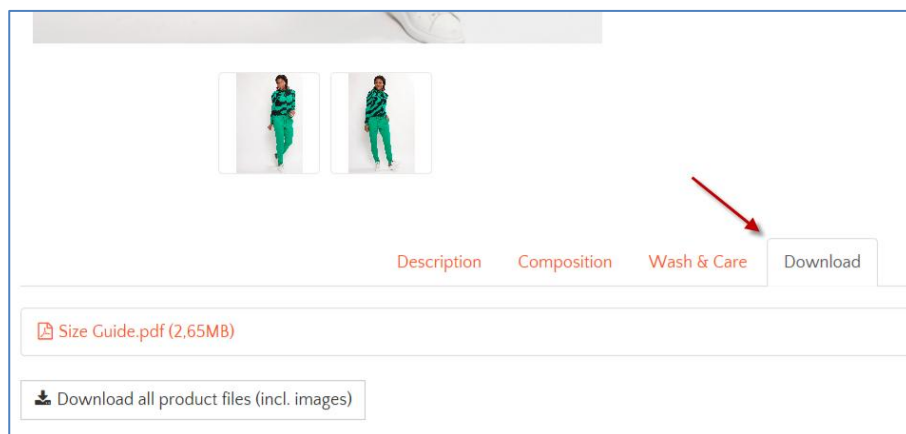
Select whether to show Item Alternatives

SHOW RELATED PURCHASED

Select whether to show Item Related Purchased Items

ENABLE DOWNLOAD OF PDF FILES ON PRODUCT DETAILS PAGE

Select whether to show download tab on product page. This tab can display a list of non-image files attached to this product (remember to add a portal tag to the file) together with **Download all product files (incl. images)** button.



AUTO JUMP TO MATRIX OR INPUT FIELDS

B2B. Select whether to focus the product page on the matrix or input field when open. If set to *No* then the top of the page with main image and color variants will be shown on opening product page.

PROMOTED ITEMS

B2B. This area is responsible for Item Promotions on the B2B Webshop. Read more detailed information about item promotions in a separate document ***White Paper – TRIMIT Promoted Items***

PROMOTED ITEMS PLACEMENT

B2B. This area is responsible for placement Promoted Items on the B2B Webshop. Read more detailed information about items promotion in a separate document ***White Paper – TRIMIT Promoted Items***

SCHEDULES

This page contains Data Schedules related to SA Portal and B2B Webshop. Clicking on Schedules starts data synchronization. Description of the Schedules can be found in ***White Paper – TRIMIT Portals Schedules***.

THEME CHANGER

This page contains controls which allow users to make both basic and advanced changes in a simpler and easier manner as well as to create some more usable out of the box themes.

The ***Theme Changer*** page has the following areas: *Theme; General; Header; Top Menu; Breadcrumb; Main; Footer, Docks, Cards, Forms, Panels; Forms; Product Overview; Product Details; Advanced*.

Each change requires clicking **Save** in the bottom of the page. It is possible to revert all the changes back to default by clicking **Clean**.

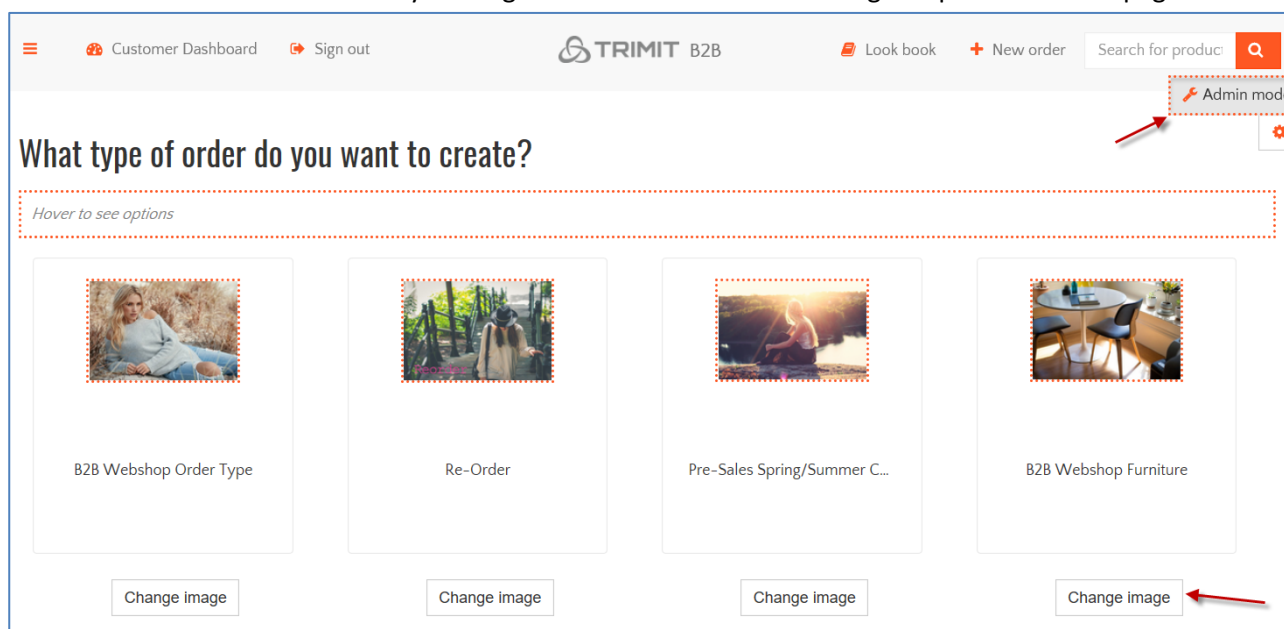
Description of the theme changer functionality can be found in ***White Paper – TRIMIT Theme Changing***.

CLICK RESPONSE ON PRODUCT FILTERS

Theme value **DebounceWait** can be added to a view file to override the default of 1000 milliseconds. This value is used on category page variant filters on SA Portal and B2B Webshop (on the top on the category overview page). If this value is added to a view file and adjusted to a higher value, then it is possible to click several variants in the filter at the same time one by one until the page reloads first.

ADDING IMAGES TO ORDER TYPES AND ITEMS

Administrator can upload images directly on order type and product pages. In order to upload image, it is needed to activate admin mode by clicking **Admin mode** button in the right top corner of the page.



There will appear a **Change image** button under the images. Clicking this button, you can upload image which will be saved in Modelyn under **Content/Content Structure/pir/order-types**. The order type image will be titled in PIR as follows: "Order-Type-<order type code>".

Images for category and product can be uploaded in the same manner. Alternatively images can be batch uploaded in the TRIMIT PIR.

While uploading an image on a product page, it is possible to add an image custom tags, e.g. "summer", "fall" etc.

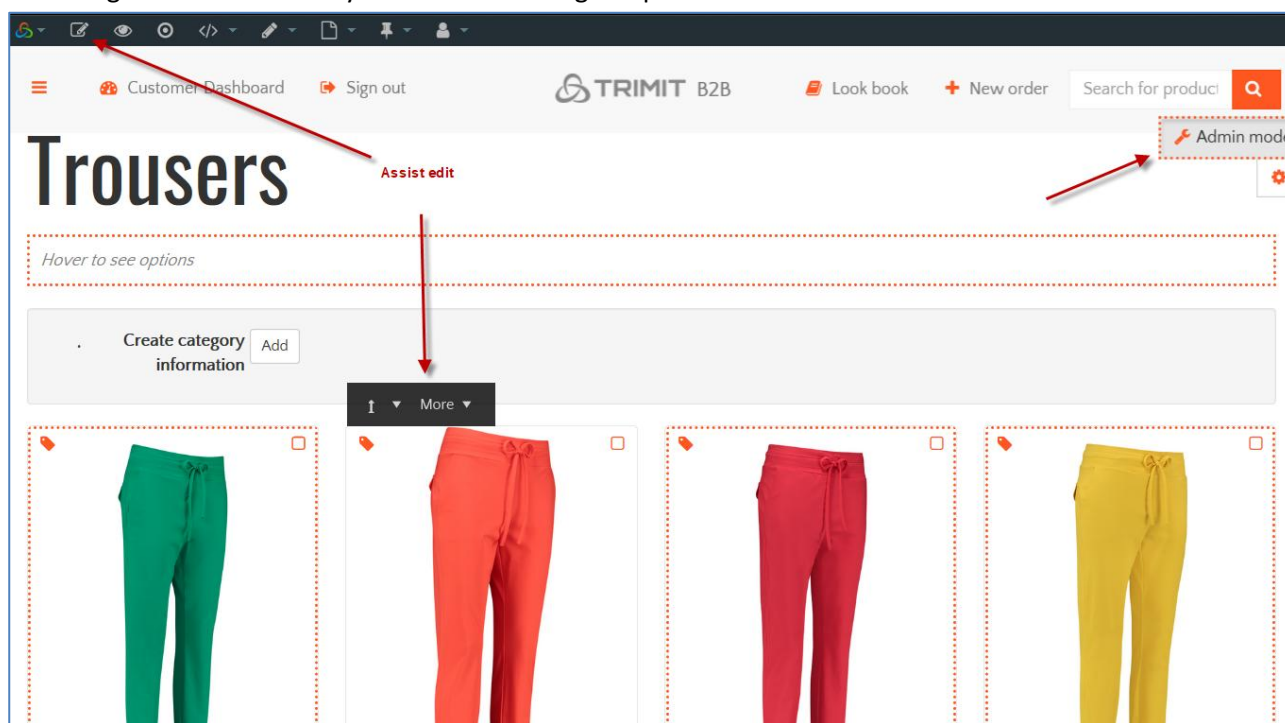
NOTE:

On category overview and on item search result pages an item image is a product main image without underscore or dash (e.g. 2240). Whereas on product details page the image can be main item image without or with underscore (additional main image).

ASSIST EDIT AND ADMIN MODE

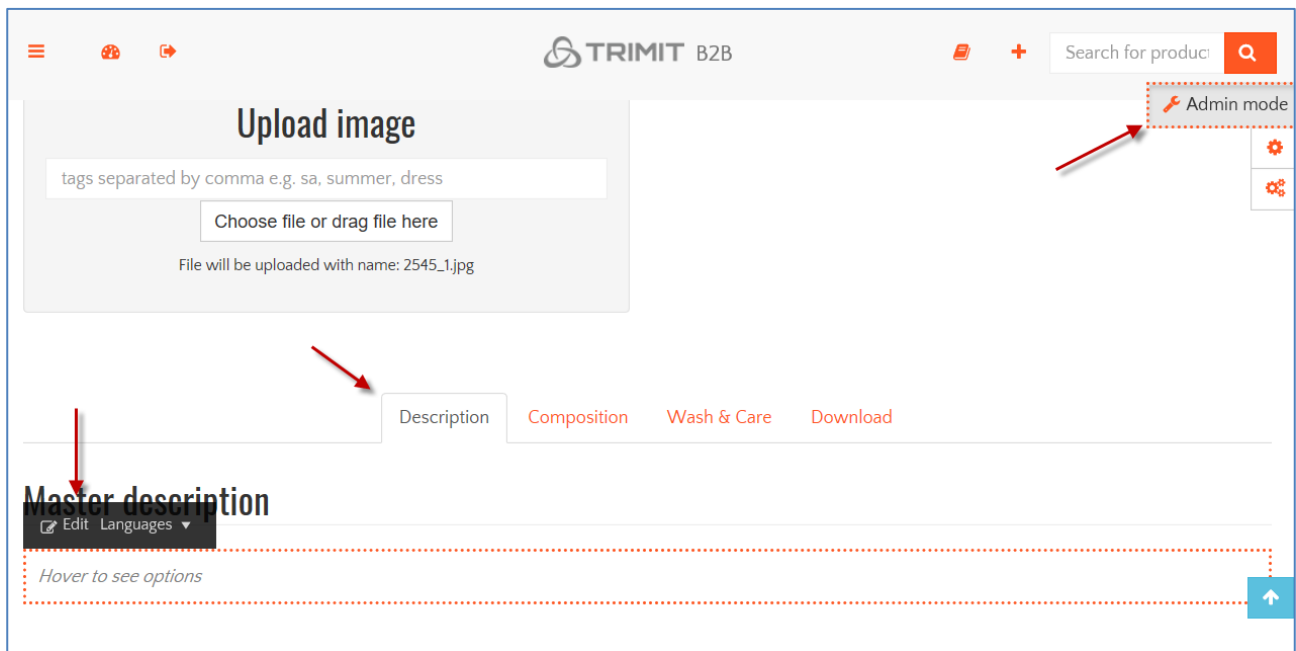
When log in to portals as admin - the **Assist edit** icon is visible but not active. Clicking on Assist Edit and Admin mode will activate the context menus like on screen shot below. With help of this context menu it is possible to move image up and down (change sorting order on product details page), edit, delete image etc. This is valid only for images saved in PIR.

When log in from the Modelyn admin and then go to portals the Assist edit icon should be active.



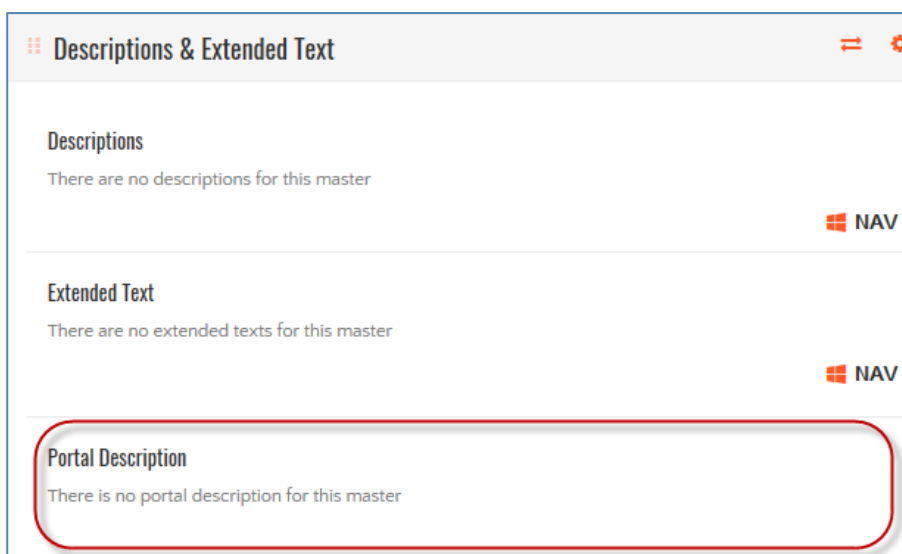
UPLOADING CUSTOM CONTENT ON DETAILS PAGE

SA portal, B2B and B2C Webshops have a possibility to enrich the product description with additional data which is stored on the front end. Custom content is the Modelyn description. If you turn on admin mode on details pages, you can enter some description, which is saved in Modelyn and not NAV. These descriptions are stored in **Content/Content Structure/pir/products/<master no.>/** and then in the default document of that folder.



The screenshot shows the TRIMIT B2B portal administration interface. At the top, there is a search bar labeled 'Search for product:' and a red 'Admin mode' button. Below the search bar, there is a section titled 'Upload image' with a text input field for tags (e.g., 'sa, summer, dress') and a 'Choose file or drag file here' button. Below this, there is a section titled 'Master description' with a text input field and a 'Hover to see options' tooltip. The 'Description' tab is selected, and the 'Composition', 'Wash & Care', and 'Download' tabs are also visible. A red arrow points to the 'Admin mode' button, another red arrow points to the 'Description' tab, and a third red arrow points to the 'Master description' text area.

This custom content can then be also viewed in PIR under item administration in Description & Extended Text dock.



The screenshot shows the 'Descriptions & Extended Text' dock in the TRIMIT B2B portal administration interface. The dock has a title bar with a red 'NAV' button and a settings icon. Below the title bar, there are three sections: 'Descriptions', 'Extended Text', and 'Portal Description'. Each section has a text input field and a 'NAV' button. The 'Portal Description' section is highlighted with a red rounded rectangle.

APPENDIX

LAZY LOAD LQIP

If LQIP is set to *TRUE* in theme values in Modelyn then images will start to load less quickly on search, overview, home, promoted items and shopping list pages. This related to SA portal, B2B and B2C web shops and PIR.

```

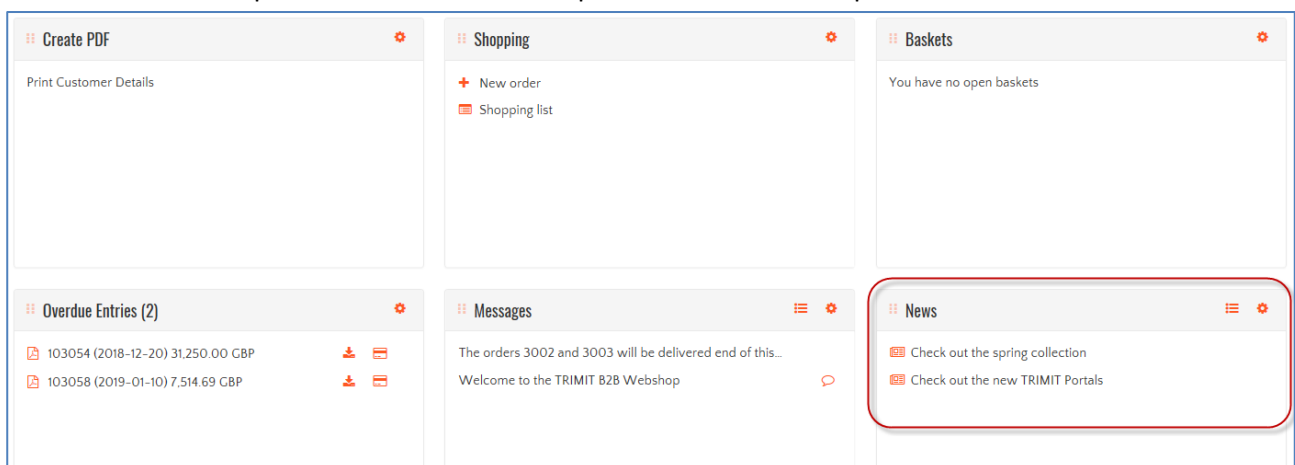
88 <value id="MatrixTapModeEnabledByDefault">true</value>
89 <value id="AvailabilityThreshold">5</value>
90 <value id="ChooseOverview">true</value>
91 <value id="OverviewModeDefaultValue">color</value>
92 <value id="DownloadProductPdfsB2b">true</value>
93 <value id="DownloadProductPdfsSa">true</value>
94 <value id="JumpToInput">true</value>
95 <value id="LQIP">true</value>
96 </themevalues>

```

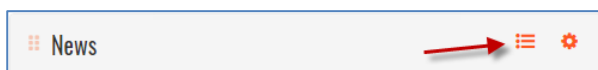
ADDING NEWS ITEMS

News sections have been removed from SA portal customer list and from B2B webshop home page. The soft admin pages regarding the news items have also been dismissed.

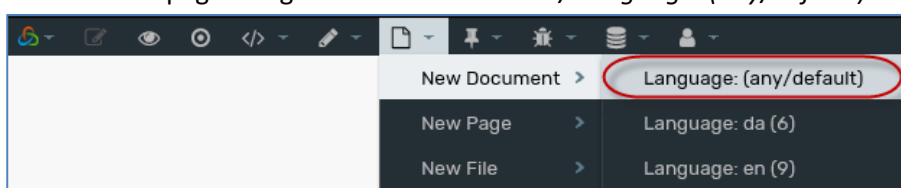
Now news items are placed in *News* dock on SA portal and B2B webshop dashboards.



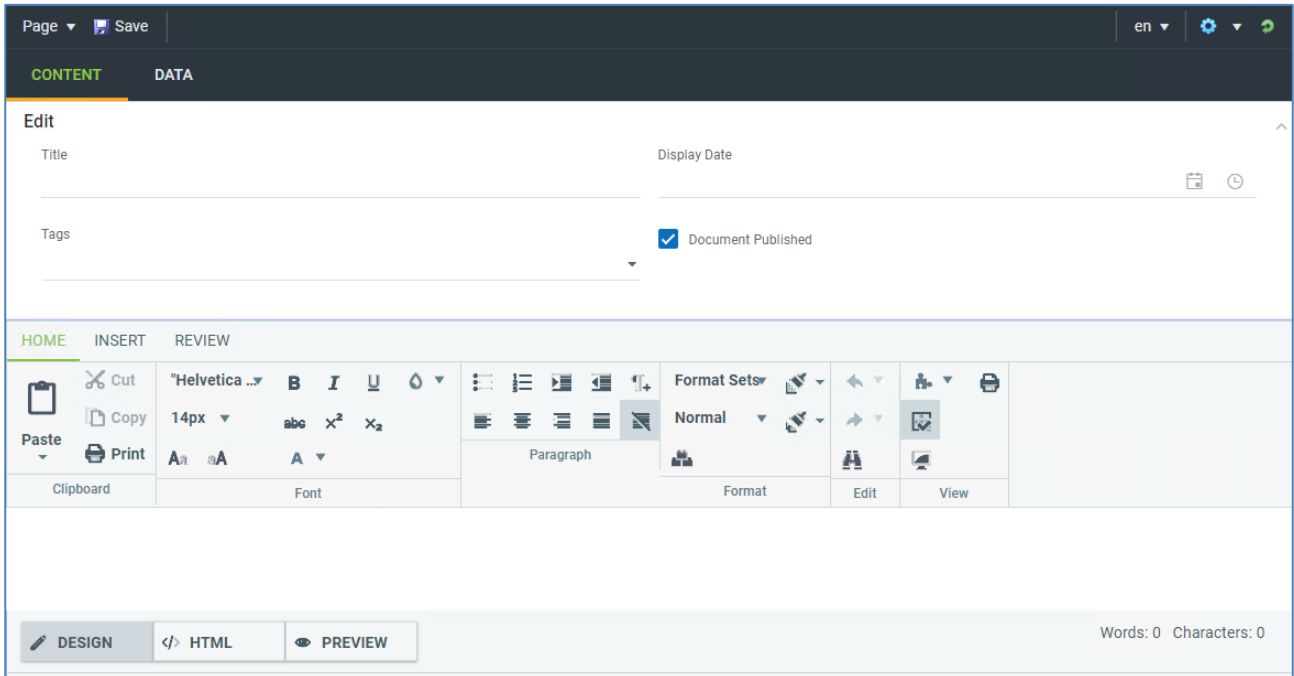
To create or update a news item it is needed to log in to the portal as admin or as a content editor. Click **See all news icon** on the dashboard



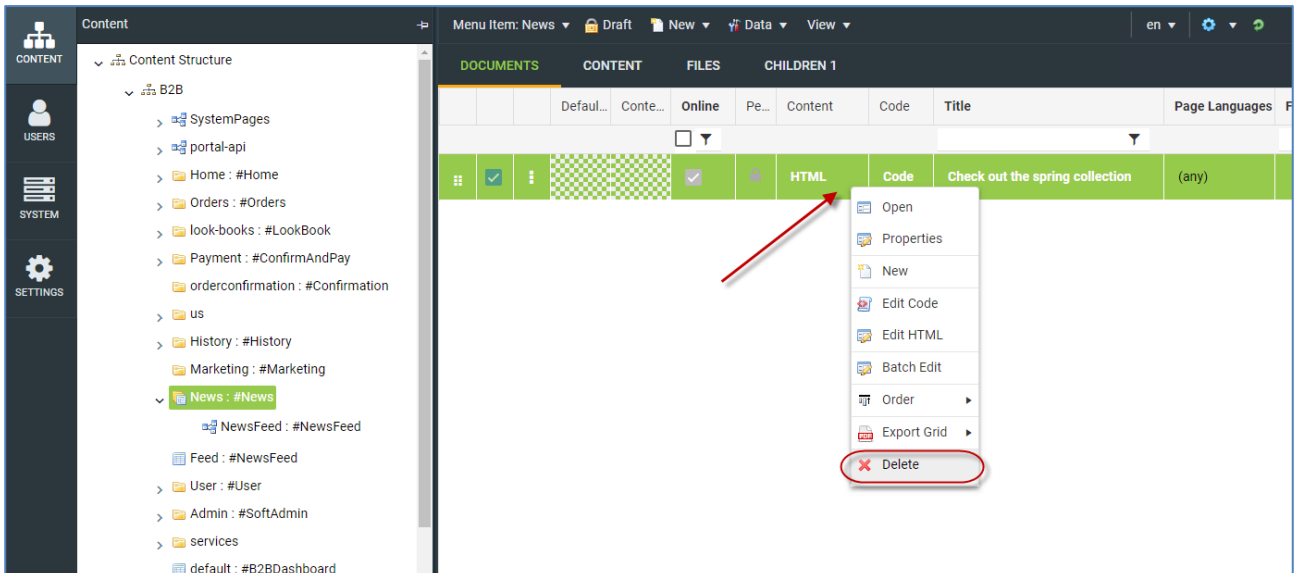
On the **News** page navigate to *New Document / Language: (any/default)* in the admin helper menu:



The HTML editor will open. Here it is possible to specify news title (shown in the news header), Display Date. Tags can be added for e.g. search (tags are added to SEO keywords). Document can be published or unpublished (non-admin users cannot view it). Add a body of the news item in the lower part of the HTML editor. Here it is possible to select different fonts and font sizes under Home tag. It is possible to add images and manage links under Insert tab.



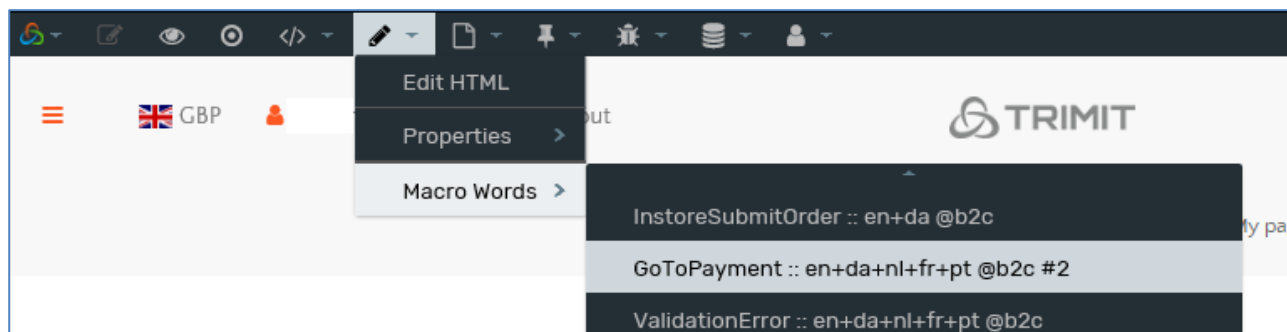
In order to delete a news item, it is needed to log in to Modelyn admin and navigate to *News* menu item in content structure for either B2B or SA. Here is the *News* menu item in B2B content structure:



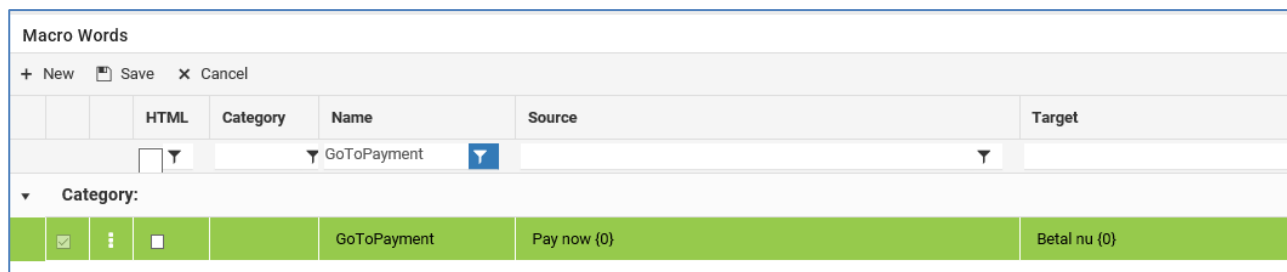
Right click on the news item to be deleted and select *Delete* in the context menu.

PAYMENT BUTTON TEXT TRANSLATION

It is possible to change payment button text translation in the macro file logged in as an admin or translator (valid for B2B and B2C web shops).



Inside the macro words editor:



The system replaces {0} with the payment provider key. If the text has to be modified, then it is possible to replace the text "Pay now {0}" with custom value.

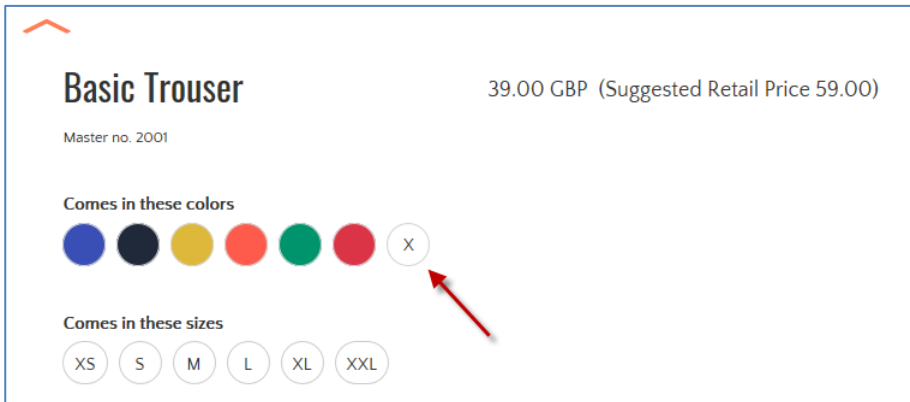
IMAGE SWAP ON MATRIX COLORS

Refers to SA portal and B2B web shop. Sometimes customer find it difficult to select a right dominant color in the colored dots on a product page. It also happens that the system does not select the correct dominant color and then administrator has to manually either upload a new color representation or select a new one by hovering mouse over the image for each color variant and each item.

It is now possible to configure the system to take color variant images from the matrix and use them for colored dots instead of using system selected dominant color representations.

There is a theme value in the view file, called "UseMatrixImagesForRepresentation". If this value is set to *TRUE*, then color variant images will be reused for the colored dots on the product details page. Collection images uploaded to PIR will not be applied in this case. If this theme value is set to *FALSE*, then system defined dominant color or admin defined color representation will be used for colored dots.

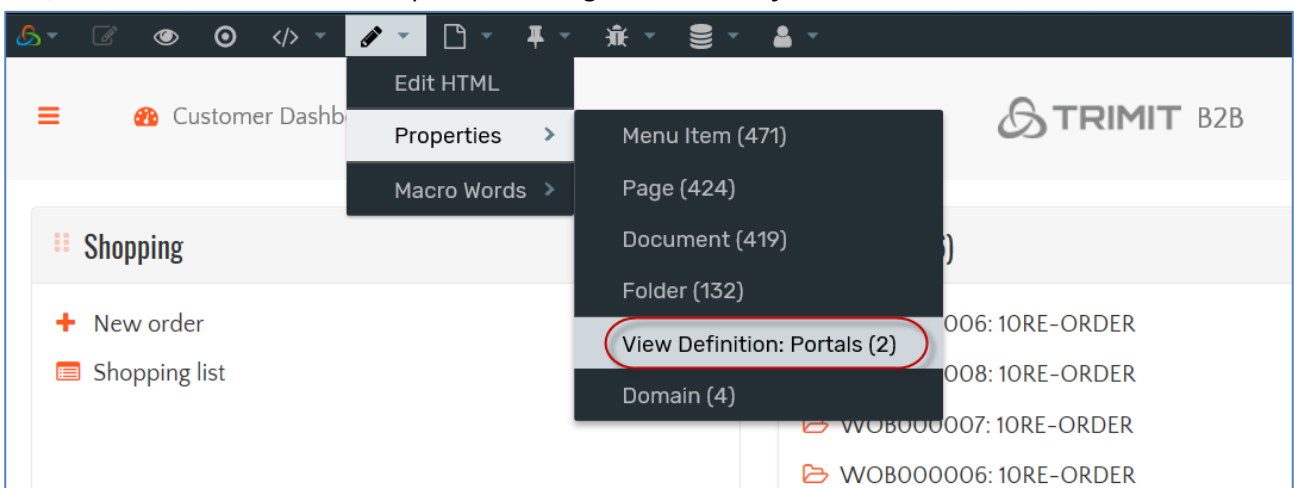
Each product can have a main master image(s) and a color variant image(s). If user selects a color image and wants to see the main master image again – it is now possible to click a "cross" button next to colored dots on the product page:



ADD SIGN UP LINK ON B2B LOGIN PAGE

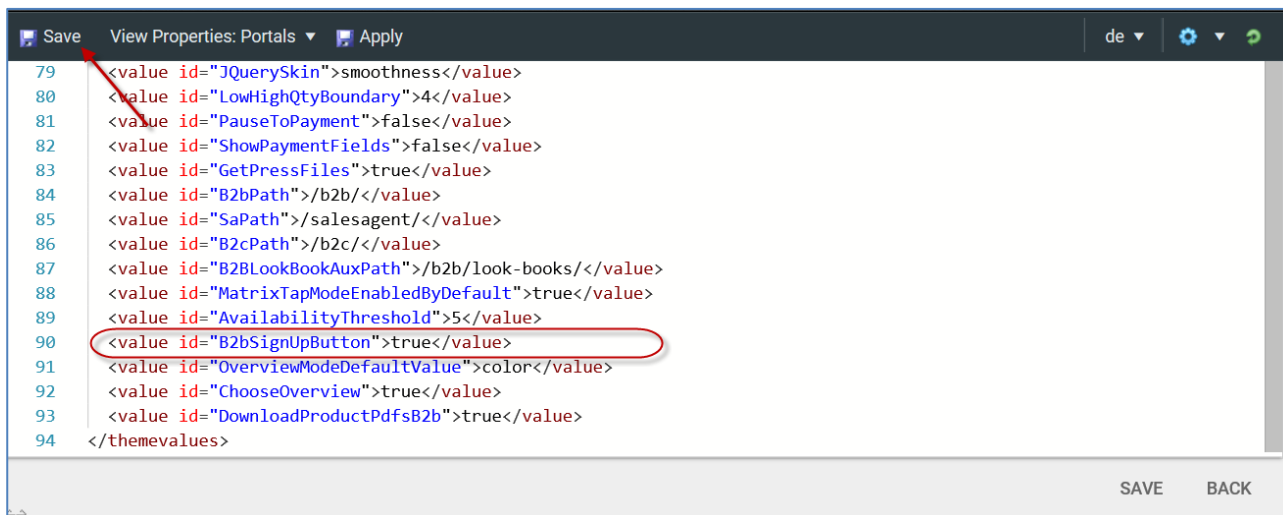
In order to register, user has to open B2B Webshop login page. Then click **Sign Up**:

Showing **Sign Up** link on the log in page is optional and relays on a theme value **"B2bSignUpButton"**. All the theme values are set on the **Portals** and **B2C** view files. **Portals** view file contains theme values for B2B webshop and Sales Agent portal. In order to access theme values in **Portals** view file – log in to a portal, e.g. B2B, as an admin and in admin helper menu navigate to **View Definition**:



If the needed theme value line does not exist, then add the line and set to **TRUE**. In this case the theme value is as follows:

```
<value id="B2bSignUpButton">true</value>
```



```

79 <value id="jQuerySkin">smoothness</value>
80 <value id="LowHighQtyBoundary">4</value>
81 <value id="PauseToPayment">false</value>
82 <value id="ShowPaymentFields">false</value>
83 <value id="GetPressFiles">true</value>
84 <value id="B2bPath">/b2b/</value>
85 <value id="SaPath">/salesagent/</value>
86 <value id="B2cPath">/b2c/</value>
87 <value id="B2BLookBookAuxPath">/b2b/look-books/</value>
88 <value id="MatrixTapModeEnabledByDefault">true</value>
89 <value id="AvailabilityThreshold">5</value>
90 <value id="B2bSignUpButton">true</value>
91 <value id="OverviewModeDefaultValue">color</value>
92 <value id="ChooseOverview">true</value>
93 <value id="DownloadProductPdfsB2b">true</value>
94 </themevalues>

```

Click **Save**. The **Sign Up** link is now visible on the B2B webshop log in page.